

LONDON BRIDGE DART ASSOCIATION BY-LAWS

04/20/05

ARTICLE I-NAME

The name of the organization shall be: **LONDON BRIDGE DART ASSOCIATION**

ARTICLE II -DEFINITIONS

- SEC. 1 - Whenever, the initials **L.B.D.A.** Are used in these By-Laws and Rules, they shall mean **LONDON BRIDGE DART ASSOCIATION.**
- SEC. 2 - Whenever, the word Board is used, it shall mean the offices described in Article VI, Section 1.
- SEC. 3 - Whenever, the term Senior Board Member is used, it shall mean the most Senior Board Member in terms of continuous service.
- SEC. 4 - Whenever, the word Neutral is used, it shall mean a person not involved in the team, location or division under discussion.

ARTICLE III -OBJECTIVES

- SEC. 1-The objectives of the **L.B.D.A.** Shall be to promote competitive darts, coordinate the functions and activities of darts, and sanction and conduct League and Tournament play according to the rules and in effect as well as establish friendly relationships with similar organizations.
- SEC. 2 - The **L.B.D.A.** Shall be a non-profit, non-political and non-sectarian association.

ARTICLE IV – FEES

- SEC. 1 - Membership and Team or Sponsor Fees shall be established by a majority of the Board present at a regular Board Meeting.
- SEC. 2 - Social and Tournament Fees as well as Raffle Fees and Prizes shall be established by the Board.
- SEC. 3 - Membership Fees shall be applicable to the period established at a Board Meeting. An applicant shall be considered to be properly registered when, within current policies, his/her application and appropriate Fees have been received by the Secretary, Treasurer and/or Membership Chairman.
- SEC. 4 - Team Fees shall be applicable each season. Teams failing to submit their Fees on or before the announced time of registration will not be scheduled, unless agreed by the Board at the time of scheduling the season.
- SEC. 5 - If a team changes its home location during the course of a season (for reasons other than expulsion or closing of the location), the **L.B.D.A.** Shall refund to the Team's Sponsor so much of the Team Fees as bears the same proportion to the total Team Fees as the Team's remaining Home

Matches bear to the Total Home Matches for the season. The relocation Team shall submit a new Team Application and Team Fees to the **L.B.D.A.** Prior to its next match, which shall be in the same amount as the refund to the Team's previous Sponsor.

ARTICLE V – MEMBERSHIP

- SEC. 1 - Membership is open to anyone who evidences interest in Darts as a sport.
- SEC. 2 - **All Memberships** are subject to approval by the Board.
- SEC. 3 - **RESERVED FOR FUTURE USE.**
- SEC. 4 - Any Member who becomes involved in any physical violence will be automatically suspended pending Board action.
- SEC. 5 - No monetary fines shall be levied against Members or Sponsors of the **L.B.D.A.**.
- SEC. 6 - A lifetime membership or a Membership for a specific duration may be issued at no charge to the recipient by a 2/3 majority of those Members present at a General Meeting. Such Membership is to carry with it any and all voting privileges accorded to **L.B.D.A.** Members in good standing. Past Presidents who have completed one (1) year term are eligible for Membership at such time as voting for new officers.

ARTICLE VI – THE BOARD

- SEC. 1 - The Board shall be comprised of the President, Vice President, Secretary, Treasurer, and up to six additional Board Members as the League grows.
- SEC. 2 - When a Board Vacancy occurs, sufficient additions shall be made in accordance with **SEC.5** of this article, to bring Board Membership to the required total. No joint offices shall be held.
- SEC. 3 - The Executive Board shall be elected for a term of one (1) year and the Board Members shall be elected to a term of three (3) years and shall take office after the final meeting of the previous Board.
- SEC. 4 - No more than two (2) Sponsors shall serve concurrent Board terms. **EXCEPTION:** those Board Members becoming Sponsors after the date of election shall be permitted to complete their term in office.
- SEC. 5 - Board vacancies may be filled by the President provided:
- A - The proposed Member was eligible for office at the proceeding election.
 - B - A majority of the Board approves the appointment.
 - C - Volunteers are called via written notice to each sponsoring establishment.
 - D - The notice called for in C be posed to at lease ten(10) days prior to the date of the Board Meeting at which additions are to be made.
 - E - The names of all applicants are submitted to the Board.
 - F - The vacancies in question were not the result of Recall proceedings authorized under **ARTICLE XIII.**

SEC. 6 - A Board Member automatically resigns when, without sufficient cause, he/she fails to appear at three (3) consecutive Meeting provided such Meetings are not scheduled within a period or Thirty-three (33) calendar days. Board and General Meetings scheduled for the same night shall be considered one (1) Meeting.

SEC. 7 - Board Members resigning as per **SEC. 6** shall not be permitted to run for office at the Subsequent Election.

ARTICLE VII – BOARD DUTIES/QUORUM

SEC. 1 - The Board must meet at least once a month. Meeting dates shall be determined by the President. Attendance shall be excused if notice of the meeting is not received at least five (5) days prior to the meeting.

SEC. 2 - Board Meetings shall have a time limit of two and one half (2 ½) hours from the time the meeting is called to order. A maximum of fifteen (15) minutes may be allowed for the purpose of completing a point under discussion. This section may be waived by the unanimous vote of members in attendance.

SEC. 3 - A majority of the Board shall constitute a Quorum. In the absence of the President and Vice-President, the Senior Board Member shall assume the Chair.

SEC. 4 - Should two (2) consecutive Board Meetings, scheduled as per **SEC.1** fail to produce a quorum, the Board shall be considered dissolved. It shall be the responsibility of the members attending the second such meeting to arrange and call for an Election Meeting within thirty (30) days. Should the dissolution of the Board take place less the thirty (30) days prior to a season's end, social event, or tournament, those Members in attendance must take appropriate action to ensure the success and continuity of such event of tournament. In addition, they must call for an **ELECTION MEETING** no later than ten (10) days after the aforementioned event. **ARTICLE X, SEC. 6** shall not apply to Elections held due to conditions described in the Section herein.

ARTICLE VIII – DUTIES OF THE OFFICERS

SEC. 1 - **PRESIDENT:** The President shall be responsible for the day to day administration of the **L.B.D.A.** The President shall preside at all meetings. The President's signature will be one of the four (4) valid signatures of the League checking account.

SEC. 2 - **VICE PRESIDENT:** The Vice President shall assist the President in maintaining the efficiency of the operation, and in the absence of the President he/she shall assume the duties normally performed by the President. The Vice President's signature will be one of the four (4) valid signatures of the League checking account.

SEC. 3 - Should both the President and Vice President take leave of the office, the Senior Board Member shall assume the duties of the President with the provision that he call an **ELECTION MEETING** within thirty (30) days of their leaving office.

- SEC. 4 - **SECRETARY:** The Secretary will record the minutes of all meeting, handle correspondence, file a copy of weekly standings, and distribute all meeting notices. The Secretary's signature will be one of the four (4) valid signatures of the League checking account.
- SEC. 5 - **TREASURER:** The Treasurer will have custody of all **L.B.D.A.** Funds and shall promptly deposit all monies received. He/she shall be responsible for the collection of Fees. He/she will be required to submit an itemized quarterly, and annual financial statement for the Membership. The Treasurer's signature will be one of the four (4) valid signatures of the League checking account. The Treasures, at the direction of the Board, shall submit the books for annual audit at the end of each calendar year.
- SEC. 6 - **NO BLANK CHECKS SHALL BE SIGNED AT ANY TIME.**
- SEC. 7 - **BOARD MEMBERS:** Sufficient Board Members as required per **ARTICLE VI SEC. 1** shall assist in administration of **L.B.D.A.** Policy. In conjunction with the title Board Members, they shall be Advisors to the various Divisions during sanctioned play.
- SEC. 8 - **NO VOTE PROVISION:** No Board Member may vote on operation procedures or protest taking place in the Division or Sponsoring establishment in which he/she plays. Should this **PROVISION** delete the Board below Quorum level. It shall be the responsibility of the Senior Board Member to assemble a Quorum from the list of all Neutral Captains.
- SEC. 9 - All checks issued by the **L.B.D.A.** Must be co-signed by two (2) of the authorized Board Members. (President, Vice President, Secretary, or Treasurer).

ARTICLE IX – MEETING

- SEC. 1 - **BOARD MEETINGS:** Such meeting shall be comprised of Board Members Only and subject to provisions set forth in: **ARTICLE VII, SEC. 1 & 2.**
- SEC. 2 - **PROTEST MEETINGS:** Such meeting shall be subject to the provisions set forth in those rules currently in effect.
- SEC. 3 - **CAPTAINS MEETINGS:** Such meeting shall be comprised of a Committee from the Board and the Captain or authorized representative from each registered team. Such meetings must be scheduled no later than one (1) week prior to the beginning of each season and other such meeting may be scheduled as deemed appropriate by the Board.
- SEC. 4 - **GENERAL MEETINGS:** A minimum of one General Meeting annually will be mandatory. **L.B.D.A.** Members in good standing shall be entitled to vote at any General Meeting. This Meeting will be for the purpose of Elections. General Meetings must be announced by direct mail to all Sponsoring establishments and Captains at least fourteen (14) days prior to the Meeting.
- SEC. 5 - **RECALL MEETING:** Such meetings shall be held subject to the provisions set forth in **ARTICLE XIII.**

- SEC. 6 - **SPECIAL MEETINGS:** Such meeting may be called for by any member and for a specific purpose only. The specific purpose must be in writing and witnessed by signatures of at least twenty-five (25) members in good standing or twenty percent (20%) of the Current Membership, whichever is less. Membership numbers must accompany each signature. No other business will be discussed at such meeting. The Board must announce the time and place for such meeting no later than twenty (20) days from the date of receipt of petition by the Secretary. Voting is restricted to Members in good standing.
- SEC. 7 - Unless otherwise specified, all meeting shall be called for at the discretion of the Board.
- SEC. 8 - Unless otherwise specified, notifications of Meeting must be made, by posting or mailing, to the appropriate people at least 5 days in advance of the meeting.
- SEC. 9 - Persons other than Sponsors using Sponsoring establishments as their home, will not be included in any mailings decreed by the Board.
- SEC. 10 - It is the responsibility of the member to maintain a current, valid address and phone with the Secretary.

ARTICLE X – ELECTIONS

- SEC. 1 - Elections shall take place between the dates of October 1st, and November 30th, yearly, at the General Meeting set forth in **ARTICLE IX, SEC. 4**.
- SEC. 2 - All elections shall be secret ballot. It shall be the responsibility of the Secretary to construct such a ballot.
- SEC. 3 - Separate ballots shall be held for and in order of the President, Vice President, Secretary, Treasurer. Should there be more than two (2) candidates nominated and run for any of the aforementioned offices, the following shall prevail:
- A: Any candidate receiving more the fifty (50) percent of the votes cast shall be considered elected.
 - B: Should (A) not prevail, there will be a runoff between the two (2) candidates receiving the highest number of votes on the first ballot.
- SEC. 4 - Nominations for Board Members will require a minimum of the number of vacancies as candidates. One ballot shall be issued entitling the member to vote from one to the number of vacancies. The Candidates receiving the highest number of votes shall be elected. In case of a tie for the last vacancy, a runoff will be held between the candidates involved in the tie.
- SEC. 5 – No member may vote more than once per candidate per office.
- SEC. 6 - The Secretary shall call for the candidates for all existing Board positions no sooner than sixty (60) days and not later than fifty (50) days prior to the date scheduled for Elections. Those members wishing to place themselves in contention for the offices, shall notify the Secretary in writing (via registered mail), no later than thirty-five (35) days prior to the date of the election. Date of postmark shall be the determining factor. Such persons shall be required to attend said meeting. Those persons shall be given the opportunity to state their qualifications via mail to the General

Membership. Such shall include in a general mailing announcing the date, time and location of the Election Meeting. None of the provisions shall preclude nominations for the floor at the time of the Election Meeting. **EXCEPTION:** This section is not applicable when conditions are those set forth in **ARTICLE VII, SEC. 4.**

ARTICLE XI – GENERAL

- SEC. 1 - These By-Laws may be amended provided notice is given per **ARTICLE IX, SEC. 4 & 6.** In addition, announcements of such a meeting shall be included on all applicable preceding results sheet. (A 2/3 majority of the members in attendance shall be required to amend the By-Laws).
- SEC. 2 - Rules and Regulations to supplement these By-Laws shall be devised for the purpose of clarity and uniformity. Additions and changes may be made according to the provisions set for the in **SEC. 1** above.
- SEC. 3 - The order of business and procedures of any meeting called or any subject not covered by these By-Laws or noted in Board minutes, shall be subject to the Roberts Rules of Order Revised. However, should there be a conflict with these By-Laws and or Rules, the later shall prevail.

ARTICE XII – CONTRACT AND AGREEMENTS

- SEC. 1 - The Board shall have the authority to enter into contracts and agreements in the name of the **L.B.D.A.**

ARTICLE XIII – RECALL OF BOARD MEMBERS

- SEC. 1 - Any Board Member may be recalled from office by a 2/3 majority of those present at a Board, Special or General Meeting. Members may institute Recall under the provisions set forth in **ARTICLE IX, SEC 6.**
- SEC. 2 - Any Board Member recalled by the board, may appeal under the provisions set for the in **ARTICLE IX, SEC. 6.** such appeals must be in writing and received by the Secretary no later than fifteen (15) days after the Board's Recall Ruling. There can be no further appeal.
- SEC. 3 - Recall voting shall be done by secret ballot.
- SEC. 4 - Should Recall take place at a General or Special Meeting, it shall be immediately followed by an Election to fill the created vacancy or vacancies. If the President is Recalled, the office shall be assumed by the Vice President, after which a new Vice President shall be elected. If the successful candidate is a Board Member, a subsequent ballot shall be to fill the new vacancy.
- SEC. 5 - Any Board Member who is Recalled, will not be eligible for office for a period of three (3) years from the date of Recall.
- SEC. 6 - Should the President be Recalled and appeal his/her case, his/her duties shall be assumes by the Vice President from the date of petition until final determination is made at a Special Meeting. In the Absence of the Vice President, the duties shall be assumed by the Senior Board Member in attendance.

ARTICLE XIV – POLICY

SEC. 1 - Temporary rulings and general information may be announced on the weekly results sheets or a supplementary sheet. These policies will be considered to be in force immediately. It is the responsibility of each member to read the announcements.

Explanatory Note:

- 1) All Teams are on notice if result sheets from the prior week have not arrived at their home location by League Night immediately following the week to be reported.
- 2) It is understood that **MEMBERS** are responsible for any and all **L.B.D.A.** Information that has been or should have been posted by League Night.
- 3) The Captain of each Team is responsible for obtaining information from the **L.B.D.A.** Office when results sheets have not been received at his Team's location.